

Fachhochschule für Wirtschaft Berlin – Berlin School of Economics – MBA – Programmes  
**EVALUATION FORM FOR PRESENTATIONS**

Course Title (Number): \_\_\_\_\_ WS/SS \_\_\_\_\_

Name of presenter: \_\_\_\_\_ Date of presentation: \_\_\_\_\_

Title of presentation: \_\_\_\_\_

Set maximum time limit: \_\_\_\_\_ minutes. Actual start: \_\_\_\_\_ hrs. End: \_\_\_\_\_ hrs.

	<b>Excellent</b>	<b>Good</b>	<b>Average</b>	<b>Poor</b>
<b>Timing</b> (within limit, small or large time overruns)	(within limit, < 10%)	(< 25%)	(< 50%)	(> 50%)
<b>Content</b> (substance, logic, depth)				
<b>Story line</b> (structure, clarity, „roter Faden“)				
<b>Visual aids</b> (handouts?, overload?, usefulness, quality)				
<b>Audience needs</b> (rapport, visibility, voice)				

Further comments / summarizing comments:

**Assessment Grade:** \_\_\_\_\_ **Lecturer:** \_\_\_\_\_ **Date:** \_\_\_\_\_